

Business Plan Cover Letter Template

```
[Today's Date]
[Your Name]
[Business Name]
[Street Address]
[City, St Zip]
[Name of Investor/Lender]
[Title]
[Company]
[Address]
[City, St Zip]
Dear [Name of Investor/Lender]:
Attached please find the business plan for [Business Name].
I think you will find it very interesting and hopefully a fit with your investment
criteria.
If you have any questions or would like to schedule a meeting to discuss further,
please email me at [your email address] or call me at [your telephone number].
Regards,
[Sign here if cover letter sent by mail, fax, or delivered in person]
[Your Name]
[Business Name]
```

[Title]

Attention Entrepreneurs:

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